



BENWICK PARISH COUNCIL

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Clerk: Mrs J S RICHARDSON

To Members of the Council


27th March 2019

You are hereby summoned to attend a Meeting of Benwick Parish Council at the Village Hall, 62 High Street, Benwick PE15 0XA for the purpose of transacting the following business.

On Monday 1st April 2019 at 7.30 p.m.

Members of the public and press are invited to address the Council at its Public Time

Yours truly


Mrs J S Richardson
Clerk/Proper Officer

AGENDA

All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

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| 255/18-19 | Apologies for Absence |
| 256/18-19 | Declarations of Interest |
| | Councillors to declare any interests in respect of any item to be discussed at this meeting:- |
| | a) Disclosable Pecuniary Interest |
| | b) Non-Pecuniary Interest |
| | c) Sensitive Pecuniary Interest |
| 257/18-19 | PUBLIC TIME |
| 258/18-19 | Confirmation of Minutes |
| | To sign and approve the Minutes of the Meeting held on 4 th March 2019 |
| 259/18-19 | Matters Arising |
| | Damaged sign near footbridge reported to Highways 27/03/19 |
| 260/18-19 | Police Matters |
| | a) To discuss police report |
| 261/18-19 | County & District Councillors Reports |
| | Reports from County and District Councillors |
| 262/18-19 | Dog Fouling |
| | To discuss dog fouling and highlight areas of concern |
| 263/18-19 | Street Lighting |
| | a) To update on actions taken with regard to Street Lighting quotation, and works |
| | b) Concurrent Functions Grant update from Cllr Chapman |
| 264/18-19 | Benches on Riverbank |
| | To discuss and agree any actions regarding placing new benches on the river bank |
| 265/18-19 | Footbridge |
| | To discuss current state of footbridge and discuss actions to be taken |
| 266/18-19 | The Pound |
| | a) Discussion regarding placement of a storage container to include sizes and costs of the purchase of a container as actioned at 4th December 2018 meeting |
| 267/18-19 | Income & Expenditure |
| | a) Members to consider and approve the following accounts for payment |

Tivoli	Cemetery Maintenance	£150.70
CGM Landscapes	Verge Cutting	£44.48
J Richardson	Salary	£340.80
J Richardson	Expenses reimbursement	£32.46
Benwick Village Hall	Room Hire	£80.00
Electrical Testing	Street Light Year 1 Visit	£1554.00
TOTALS		£2202.44

b) Clerk to report on the March Bank Balances and reconciliation statement

c) Clerk to report on 2018/19 Year End Accounts and budgets

268/18-19

Audit 2018/19

a) To discuss and agree exemption from External Audit 2018/19

b) To discuss and agree Internal Audit requirements for 2018/19

c) To agree and complete Annual Governance Statement 2018/19

d) To agree Accounting Statements for 2018/19

269/18-19

Risk Register

To review, discuss and agree Risk Register for 2018/19

270/18-19

Asset Register

a) To discuss and agree 2019 Asset Register

271/18-19

Insurance

To discuss and agree 2019 Insurance Renewal

272/18-19

Website Accessibility

To discuss the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 and agree a way forward

273/18-19

Correspondence

a) Rural Services Network, bulletin (emailed 07/03/19, 13/03/19, 20/03/19, 26/03/19)

b) Highway Events Diary - March 2019 (emailed 04/03/19)

c) CCC Local Validation List Consultation 2019 (emailed 04/03/19)

d) Highways Roadworks & events report 1st - 15th March 2019 (emailed 03/04/19), Roadworks & events report 16th - 31st March 2019 (emailed 15/03/19), Roadworks & events report 1st - 15th April 2019 (emailed 27/03/19)

e) NALC Chief Executive Bulletin - 01/03/19 (emailed 07/03/19), NALC Chief Executive Bulletin - 08/03/19 (emailed 11/03/19), NALC Chief Executive Bulletin - 15/03/19 (emailed 20/03/19), NALC Chief Executive Bulletin - 22/03/19 (emailed 27/03/19)

f) FDC Press releases (emailed 11/03/19, 20/03/19)

g) Cambridgeshire and Peterborough Minerals and Waste Local Plan Further Draft Consultation (emailed 15/03/19)

h) CAPALC Bulletin - March 2019 (emailed 15/03/19)

i) Cambridgeshire Matters - March 2019 (emailed 20/03/19)

j) CPRE A litter-free future (emailed 20/03/19)

k) Cambridgeshire Local Councils - Survey of Councillors 2019 (emailed 26/03/19)

l) IHMC Incident Report February 2019 (emailed 26/03/19)

m) NALC Policy E-Briefing PC6-19–Audit Code of Practice (emailed 27/03/19)

274/18-19

Agenda Items/Next Meeting

The date of the next Parish Council Meeting (Annual Meeting) will be Monday 13th May 2019. Items to be included on Agenda should be with the Clerk by Monday 6th May 2019